

EKINN GASTRO SAN SEBASTIÁN RESIDENCY PROGRAMME TERMS AND CONDITIONS TO PARTICIPATE IN THE PROGRAMME TO ATTRACT ENTREPRENEURIAL TALENT TO WORK ON NOTABLE PROJECTS IN THE CULINARY FIELD

INTRODUCTION

In 2025, Fomento de San Sebastián S.A. consolidated its commitment to a transition to a new management strategy and model to be an innovation benchmark in the city, and focused on its role as the San Sebastián Innovation Agency.

This is an undertaking to mentoring people, companies and projects with the emphasis on personalisation, quality and a strategic focus, and with a clear commitment to achieving this by working with the different private and public stakeholders that make up the city's innovation ecosystem.

This evolution, along with the compliance of the set goals, has allowed different lines to be worked in hospitality in the framework of its strategic commitment to innovation and entrepreneurship applied across the board in the local economy; its goal is to support the sector in keeping with the challenges it is facing.

Hospitality is a strategic sector in our city; not only given its importance in terms of employment and its contribution to stimulating economic activity in the city, but also due to its contribution to the brand and the very positioning of the city, and also to a coexistence and relationship model. In 2024 figures, this sector created 9,812 jobs, which accounted for 9.7% of the city's employment and 6.5% of its GDP. (Dirae) Eustat. 1 January 2024.

It is a dynamic sector, where the emphasis is on revitalisation and adaptation to the current global context – while remaining true to its roots – thanks to the entrepreneurial talent of the young and not so young, whether local or from other parts of the world; the aim is to continue to offer experiences and projects in the city.

The development of the culinary heritage in Donostia/San Sebastián, linked to its own distinctive characteristics and local culture, has clearly make the city a trail-blazer and it is a source of opportunities for the value chain of the tourist leisure sector and the urban economy in general.

However, the generational handover and the greater competition faced by the city as a destination are some of the present and future challenges facing the sector. Therefore, the challenge for the city is to maintain the competitive advantage of the local gastronomy (unique, genuine, quality, innovative and capturing the essence of San Sebastián) to thus pursue its positioning as a benchmark.

Accordingly, Fomento de San Sebastián has been backing and implementing a strategy to support the sector, with grants and services aimed at improving the companies, training the

workers, driving talent by means of supporting entrepreneurs or promoting the city and the related events.

This programme is part of this framework and its goal is to foster San Sebastián's international connection with culinary entrepreneurs and talent, by bolstering the city's ability to attract international gastronomic projects, generate jobs and consolidate a connected, open and dynamic ecosystem, where talent will find the necessary conditions to thrive.

1. PURPOSE

To foster San Sebastián's international connection with entrepreneurial culinary talent, by bolstering the city's ability to attract international gastronomic projects, generate jobs and consolidate a connected, open and dynamic ecosystem, where talent will find the necessary conditions to thrive.

With the goal of connecting, attracting entrepreneurial talent in the culinary sector, Fomento de San Sebastián is launching this EKINN GASTRO San Sebastián Residency Programme (Ekinn Gastro Residencies), which **paves the way for professionals with culinary entrepreneurial projects who are from outside the BAC [Basque Autonomous Community], by means of a call aimed at individuals or legal entities interested in working on culinary entrepreneurial projects in our city.**

This programme is aimed at:

- **Entrepreneurs** who are not resident in the BAC with a hospitality business project in the culinary field, who wish to be located in San Sebastián.
- **Companies from outside the BAC and start-ups** which are not resident in the BAC with a hospitality business project in the culinary field and which wish to be located in San Sebastián.

2. ELIGIBILITY CRITERIA FOR THE PARTICIPANTS

The following may take part in the programme:

- Individuals who are residing outside the BAC at the time of applying or legal entities located outside the BAC at the time of applying.

On an exceptional basis, they may be in San Sebastián prior to the application date, provided that their arrival in San Sebastián is within the two months' maximum stay of this EKINN GASTRO San Sebastián Residency Programme.

In both cases, they must be interested in setting up their project in San Sebastián.

- The person that is going to complete the residency in San Sebastián must:
 - Be the developer and actively involved in the project to be rolled out and to have decision-making capacity regarding the project.

- Be working on the project exclusively and full time.

The stay in San Sebastián will be to take part in this programme on an exclusive basis. Under no circumstances may the stay in San Sebastián be linked to other training, entrepreneurial and similar projects and programmes that are not promoted by or involving Fomento de San Sebastián, without the prior authorisation of Fomento de San Sebastián. If not authorised and the person in question does not cease to participate in other programmes, Fomento de San Sebastián may suspend the participation in this Ekinn Gastro Residency Programme, which will mean the loss of the right to the accommodation offered by Fomento de San Sebastián and the other benefits of this programme.

- Submit hospitality business projects in the culinary field with potential for growth and to pave the way.
- Be of interest for Fomento de San Sebastián.

Fomento de San Sebastián must request any information and input that it deems necessary to check that the requirements established in these terms and conditions have been met.

3. CHARACTERISTICS AND RUNNING OF THE PROGRAMME

This programme seeks to **support professionals with hospitality projects in the culinary field, by means of stays in San Sebastián of between 15 days and 2 months**, where the project participants will be able to learn about and be mentored on – by Fomento de San Sebastián – the opportunities that the city offers as a base for their businesses. On an exceptional basis, Fomento de San Sebastián may extend the length of the stay if it so deems appropriate and when requested and justified by the applicant.

In any event, the start of the residency in San Sebastián will require the approval of Fomento de San Sebastián; it may not be at any other date than the one confirmed by Fomento de San Sebastián.

The residency in San Sebastián will be for the person specified by name and non-transferable, unless so authorised by Fomento de San Sebastián.

The programme consists of:

- Project mentoring process: expert advice to give impetus to the business projects with mentors during their stay.
- A work space in San Sebastián during the stay, in the EKINN building.
- Work agenda + Connection with the local culinary and tourist leisure ecosystem.
- Welcome pack.

The beneficiaries of this programme may likewise request the Fomento EKINN Accommodation grants to be able to cover the accommodation costs during the awarded stay in San Sebastián.

Fomento will allocate the accommodation, which may be: in the EKINN building, located at Alto de San Bartolomé 16, CP 20009, or at Talent House, located at Paseo Duque de Baena, 42. CP 20009.

Fomento de San Sebastián reserves the right to amend the number of places, the location and the terms and conditions of the programme itself, on any grounds, when it deems appropriate.

The **obligations** of the beneficiaries are to:

- Sign an agreement governing participation in the EKINN GASTRO San Sebastián Residency Programme.
- Attend all the sessions to which Fomento convenes the beneficiaries during the programme.
- Comply with the roadmap established by Fomento during the awarded stay.
- Make proper use of the accommodation and work facilities, not damaging the materials and respecting the rules of the building.
- Comply with the dates of the awarded stay and for organising their travel.

Failure to comply with any of the above obligations will entitle Fomento de San Sebastián to terminate the participation in this programme effective immediately, as well as to seek compensation for any damages and losses that may arise from that non-compliance.

4. FORMALISING APPLICATIONS TO TAKE PART IN THIS PROGRAMME

Applications must be submitted online via the Fomento de San Sebastián website (www.fomentosansebastian.eus).

Should it not be possible to use those means, you should immediately contact Fomento de San Sebastián which may provide another alternative way to submit the application.

The annexes must be completed in full and must be duly signed. The documents to be attached that require a signature must be electronically signed.

Please contact us for any further information or with any query by phoning a 943 482800 or by email to fomentoss@donostia.eus, indicating as the subject: 'Ekinn Gastro San Sebastián residencies'

The following documents must be submitted.

- a) Application and Project Details Annex, which will describe the activity to be implemented (work plan) as part of this call and during the stay in San Sebastián, its rationale and the length of the stay; it will also describe the project to be developed. It will contain economic and technical information and must show the overall design of the project (implementation of the phases, tasks, remits, timeline, result, outcome indicators) and clearly indicate its current status.

The beneficiary shall be fully liable for the accuracy of all the affidavits, as well as for the rest of the submitted documentation.

Once the project has received a favourable decision, the beneficiary must submit documents that accredit that the applicant was residing outside the BAC before the application date. Documents will be accepted in Spanish, Basque or English. In the case of other languages, the document must be translated into any of the above three languages to be valid.

Furthermore,

- In the case of an individual, a copy of the ID of the applicant.
- In the case of a legal entity, a copy of the tax number of the applicant and, as applicable, ID of the legal representative.

5. CORRECTIONS TO THE APPLICATIONS

If, once all the documentation has been examined by Fomento de San Sebastián, it is found that it has not been properly completed, or a document is missing, the applicant will be required to correct the fault or produce the necessary documents within ten working days; applicants should note that – should that occur – the application will be automatically excluded, and consequently a finding will be issued in that regard. Fomento de San Sebastián may request clarifications about the project report if it deems fit.

The corrections will be sent using the email that the beneficiary provided as the contact email. (notification email address). Notifications will also be available in the web application, within the application file.

The requested documentation for the correction will be submitted using the same channel as for the initial application. Documents sent by email will not be accepted.

Applicants will be informed if they have been accepted or rejected to take part in the programme by means of an express decision issued by Fomento de San Sebastián and will be notified by email. Notifications will also be available in the web application, within the application file.

6. ASSESSMENT AND FORMALISATION OF THE APPLICATIONS

Applications will be assessed and a decision made in the order they are registered on receipt until all the resources allocated to this programme have been exhausted.

Only one participation in the programme per beneficiary may be awarded.

All the submitted applications will be assessed as follows:

1. Assessment of the fulfilment of the requirements to take part in this programme.
2. Assessment of the project as a hospitality project in the culinary field.
3. Need to work during their stay in San Sebastián.
4. Requested start date and length of the stay in San Sebastián.

Fomento de San Sebastián may contact the applicants when more information is needed or if further information is required about the person.

The projects must have at least one of the following characteristics:

- Promoting and support young culinary talent.
- Potential for growth and to pave the way.
- Innovation criteria included.
- Showcase the territory in the culinary field.

All the projects submitted as per the Terms and Conditions will be scored out of a maximum of 100, with a minimum of 75 required for the grant to be approved.

The projects will be scored according to the following assessment criteria:

<p>1. Feasibility of the culinary concept The assessment will take into account the definition of the culinary concept, the value proposition, the degree of differentiation and innovation, suitability for the target market, as well as the quality and uniqueness of the product, service and experience proposed.</p>	40 points
<p>2. Feasibility of the business project The assessment will take into account the capabilities of the project team, their experience and knowledge of the sector, the maturity of the project, the plans for its implementation in San Sebastián, and the coherence of the business model and the economic and financial plan.</p>	35 points
<p>3. Growth potential and impact of the initiative The project's capacity for consolidation and growth, its potential to generate economic activity and employment, the creation of synergies with the local gastronomic ecosystem, and its</p>	20 points

contribution to positioning San Sebastián as a gastronomic city will be assessed.	
4. Integration of a gender perspective into the project Commitment to providing at least 2 hours of training on equality to staff involved in the project will be taken into account.	5 points
TOTAL PROJECT SCORE	100 points

Fomento de San Sebastián may contact applicants whose projects do not achieve the minimum score, but which score 65 points or higher, to check that the project has been correctly understood.

The period to issue the decision regarding the requested grant will be **three months from the filing time stamp of the application**; the periods to correct the administrative documents will not be counted in that period. Failure to issue the decision regarding the authorisation to participate in the programme within the stipulated time period will not mean that it has been granted.

At the time of reaching a decision regarding the application, Fomento de San Sebastián will check the required documentation has been submitted. Applicants will be informed if they have been accepted or rejected to take part in the programme by means of an express decision issued by Fomento de San Sebastián.

Applicants will be notified of the decision by email sent to the email address provided in the Application Annex as the 'Notification Email Address' ; the decisions will also be available in the web application, within the application case file.

Should applicants not agree with the decision issued, they may submit representations within a month from the date of the decision. They will need to contact Fomento de San Sebastián who will inform the applicant of the necessary formalities. Applicants must abide by what Fomento de San Sebastián determines; both parties agree to be subject, where applicable, to the jurisdiction of the Courts and Tribunals of San Sebastián.

Notwithstanding the above, Fomento de San Sebastián reserves the right to ask the applicant to provide any additional information or documentation that it deems necessary in order to check the veracity or accuracy of the data provided.

Failure to comply with the timeline to submit documentation will mean that the application will not proceed, unless Fomento de San Sebastián expressly authorises – and after being so requested by the party in questions on duly justified grounds – for an exceptional extension of the filing deadline.

7. GENERAL OBLIGATIONS OF THE BENEFICIARIES:

The beneficiaries of this programme will assume the obligations set out in these terms and conditions, which for these purposes are expressly declared to be applicable, with reference (including, but not limited to) to the following obligations:

- a) Comply with each and every one of the requirements set out in Sections 2 and 3 of this document.
- b) Comply with the rules of the EKINN building and/or Talent House, as applicable.
- c) Provide the statistical data required by Fomento; specifically, that regarding the microdata of participants in this programme.
- d) Keep the documents justifying the authorisation to take part in this programme, insofar as they may be required for audits and/or inspections, and, in any event, for the period stipulated in the application legislation.
- e) Inform Fomento de San Sebastián of any change of circumstance – whether subjective or objective – that changes the conditions included in the application to participate in this programme, and which would have been taken into account to authorise participation in this programme.
- f) Provide any information required by Fomento de San Sebastián in the performance of its functions with respect to the participation in this programme.
- g) Inform Fomento de San Sebastián if other subsidies, grants, income or other resources have been awarded for the same purpose.
- h) Attend any follow-up meetings convened by Fomento de San Sebastián.
- i) Take part in the events (project presentation, activities, outcome monitoring, etc.) that Fomento de San Sebastián may organise in relation to participating in this programme.
- j) Cooperate, as applicable, with Fomento de San Sebastián in the audit and financial control processes that may be carried out; providing any information and documentation required.
- k) Hold all the necessary legal personal documentation to be able to reside in San Sebastián while participating in the programme.
- l) Mention Fomento de San Sebastián in the actions to promote and disseminate the activity implemented as part of this programme, by including its institutional image, as well as the respective caption on the communication media produced (website, posters, email shots, etc.).
- m) Guarantee the use of official languages of the BAC (giving priority to the Basque language) on the communication media (website, social media, email shots, loud speaker announcements, etc...), publishing of promotion and dissemination materials, language at organised events and symposiums, etc.

Beneficiaries may request support from the Basque Language Service at San Sebastián City Council for translating and correcting texts (translations: a maximum of 1,000 characters a month; Corrections: 9,000 characters), provided that they meet the requirements and characteristics of the service.

([Http://www.donostiaeuskaraz.eus/euskaraz/dirulaguntzak/lang/es](http://www.donostiaeuskaraz.eus/euskaraz/dirulaguntzak/lang/es))

8. TERMINATION OF THE PARTICIPATION AGREEMENT

The following will be grounds for terminating the participation in this programme:

- Not meeting the milestones set in the EKINN GASTRO San Sebastián Residency Programme.
- Not attending the meetings, gatherings and events organised by Fomento.
- Leaving the EKINN GASTRO San Sebastián programme.
- Not respecting or not properly using the Fomento facilities.

In such cases, Fomento de San Sebastián may terminate the participation in this programme, without that leading to any right to indemnity or compensation of any type for the beneficiary on any of the above grounds.

Furthermore, failure by the beneficiary to comply with any of the obligations of these terms and conditions will entitle Fomento de San Sebastián to terminate the lease agreement effective immediately, as well as to seek compensation for any damages and losses that may arise from that non-compliance.

9. DATA PROTECTION

Pursuant to current data protection legislation, you are hereby informed that the personal data that you provide us will be processed by San Sebastián City Council, who will act as the Data Controller; the information will be managed by Fomento de San Sebastián, S.A. as the data processor.

The purpose of the processing is to process and manage your grant application.

The basis of the lawfulness of the processing is Article 6.1.e) of the GDPR: processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller; the Local Government Regulatory Act 7/1985, of 2 April, and the Local Institutions of the Basque Country Act 2/2016, of 7 April, and the General Subsidy Act, of 17 November.

When so indicated in these terms and conditions or on the respective application forms, providing the personal data required will be mandatory and failure to supply that data or supplying incorrect data will make it impossible for your application to be processed.

The personal data provided by the beneficiaries of the grants regulated in these terms and conditions may be disclosed to supranational and national entities that, as applicable, co-fund those grants and/or work with Fomento de San Sebastián in their management, when necessary and for the sole purpose of managing the awarding of the grants.

You are likewise informed that the awarding of the grants will imply the communication or transfer of the data identifying the beneficiary by means of the publication of the data, along

with the amount of the grant awarded, on the Fomento de San Sebastián website, and in the National Subsidy Database.

Neither additional data disclosures to third parties, unless legally required, nor international data transfers are envisaged.

The personal data to be processed will be kept for the necessary time to fulfil the purpose for which they were gathered and to determine any liabilities that may arise from that purpose and data processing. The archives and documentation legislation will be applicable.

The data subjects may exercise their rights of access, rectification, deletion, along with the others envisaged in current data protection legislation, as applicable, by writing to Udalinfo Service at San Sebastián City Council at C/ Easo 41, 20006 Donostia / San Sebastián.

Should the exercising of your rights have not been duly processed, you may submit a claim to the Basque Data Protection Agency. Address: C/ Beato Tomás de Zumárraga, 71 – 3^a planta - 01008 Victoria-Gasteiz. However, you may appeal beforehand by contacting the Donostia / San Sebastián Data Protection Officer at: dbo@donostia.eus.

10. JURISDICTION AND SETTLEMENT OF DISPUTES

Both parties hereby agree that any dispute, conflict or discrepancy – after having exhausted the out-of-court settlement channels and lodged the respective appeals and claims – will be submitted for the decision of the Courts and Tribunals of the city of San Sebastián.

San Sebastián, on the date of signing.

Iñigo Olaizola
Managing Director of Fomento de San Sebastián, S.A.